

Article IV: Officers (Election)

Boosters' Club Officers shall consist of a President, Vice-President, Secretary, and Treasurer.

Election of officers shall take place at the May meeting. The slate of nominees is to be presented to the membership at the monthly meeting preceding the election meeting. A standing committee appointed by majority vote will be given the responsibility of nominating candidates for each position. The high school principal will serve as chairman of this election committee. Elections will be conducted by secret ballot at the election meeting. A simple majority of votes will determine the elected officer for each position.

Officers shall serve for one year and for not more than three years consecutively.

Candidates for office shall:

1. Be an active member in a local church.
2. Have exhibited a commitment to the club, its purpose, and the FCHS athletic program through participation in previous club activities
3. Demonstrate leadership capabilities during those club activities.

Officers Duties:

The **President** shall preside at all regular and special meetings. The president shall perform all duties appropriate to his office, shall appoint all committees and committee chairman and shall be and ex-officio member of all committees.

The **Vice President** shall discharge all duties of the president in his absence or inability to act and shall serve as assistant to the president.

It shall be the duty of the **Secretary** to keep minutes of all meetings. It shall also be the Secretary's duty to maintain a procedure book which is a record of the activities of the club compiled into a permanent form. The secretary shall maintain a list of all families involved in Faith Christian High School sports activities as a current membership list.

It shall be the duty of the **Treasurer** to receive all monies due to the club and deposit all money received from dues, projects, gifts, or other sources with the school's business office. The treasurer shall disburse funds for purposes approved by the club. (Requests for checks need the signature of the club Treasurer, and the Club President, or Vice President. The treasurer shall present a statement of account at all regular meetings.